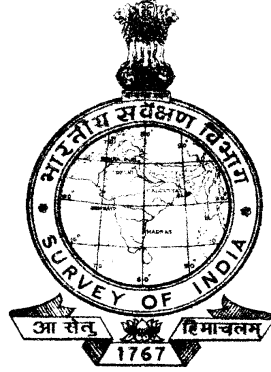


NOTICE INVITING TENDER

भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA
Jharkhand GDC, Ranchi



**TENDER DOCUMENT
FOR
HIRING OF VEHICLES FOR FIELD
DUTIES
IN
SURVEY OF INDIA**

**TENDER NO. : - S-001/2014/16-A-3
Dated: 10-09-2014**

Price : Rs. 1000/- (Rs. One thousand only)

TO BE SUBMITTED BY: 10/10/2014 (15:00 hrs.)=

=

**SURVEY OF INDIA
DEPARTMENT OF SCIENCE AND TECHNOLOGY
GOVT. OF INDIA**

**TENDER DOCUMENT FOR HIRING OF VEHICLES FOR
FIELD DUTY IN SURVEY OF INDIA**

DIRECTOR, JGDC, SURVEY OF INDIA invites Sealed tender on prescribed proforma for hiring of vehicles with driver for field duties of Survey of India as per details furnished below : -

1.0 PARTICULARS OF THE TENDER

- (a) Designation and address of the authority inviting tender : **DIRECTOR , JGDC,
SURVEY OF INDIA,
DORANDA,
RANCHI (JHARKHAND)**
- (b) Tender No. : **S-001/2014/16-A-3**
- (c) Type and number of vehicles required with Driver : **UTILITY/ TATA SUMO/
Mahindra BOLERO/
SCORPIO (NON-AC)
APPROX. 10Nos.**
(Diesel Vehicles only)
(Number may vary according to work load)
- (d) Year of Manufacture : Preferably Not earlier than **2010.**
- (e) Minimum Km run per litre of fuel : Not less than **12km** in Area of work
- (f) Condition of the vehicle : Vehicles offered for hire should be of good condition particularly in respect of : -

- (a) Engine, Clutch, Brake, Gear Box etc.
 (b) Body
 (c) Tyre
 (d) Paint
 (e) Upholstery
- (g) Providing of Diesel, oil & lubricant : **DIRECTOR, JGDC, SURVEY OF INDIA** will provide Diesel and One lit. Engine Oil/ Lubricant after every 1000 km of Vehicle run.
- (h) Approximate period of hiring of vehicles : **6 to 8, Months.**
- (i) Availability of vehicle : Vehicles will be required at the time of actual field duty irrespective of day or night
- (j) Area of field duty : **JHARKHAND**
- (k) Last date and time of Sale of tender document : **09/10/2014 (17:00 hrs)**
- (l) Last date and time of receiving tenders : **10/10/2014 (15:00 hrs)**
- (m) Date and time for opening tenders : **10/10/2014 (16:00 hrs)**

2.0 **OTHER TERMS AND CONDITIONS**

- (i) The tender should be submitted as per enclosed Annexure 'A' in Sealed envelope duly marked as "Tender for hiring of Vehicles" for the year 2014-15 due on **Dated 10-10-2014 (15.00 hrs)**.
 Tender duly signed by tenderer must be addressed to **DIRECTOR, JGDC, SURVEY OF INDIA** and not to any individual by name and should be dropped in tender box situated at O/o **THE DIRECTOR, JGDC, SURVEY OF INDIA, DORANDA, RANCHI (JHARKHAND)** by **10/10/2014 (15:00 hrs)** if to be submitted personally. Each page of the tender must be signed by the tenderer.
- (ii) **DIRECTOR, JGDC, SURVEY OF INDIA** shall not be responsible for any postal delay for non-receipt of tender by due date and time for whatsoever the reason.

- (iii) It will be the responsibility of the tenderer to place the vehicle(s) for inspection of the vehicle(s) if called for at his cost.
- (iv) Details of vehicle(s) e.g. Registration No., Year of Manufacturer etc. along with vehicle wise charge per month to be mentioned in the tender. Collective charge for different vehicles together will not be considered and lead to rejection of tender.
- (v) Vehicles should be Diesel driven only.
- (vi) The vehicles offered for hiring should have necessary R.T.O. clearance and should be registered as Taxies and the **DIRECTOR, JGDC, SURVEY OF INDIA** will not be responsible for any R.T.O. regulatory matters relating to registration of vehicles.
- (vii) Hiring charges should include cost of repairs, check post fee, Inter-State move expenditure and drivers pay and allowances, fooding and lodging etc. but exclude the cost of Diesel, oil and lubricants.
- (viii) Successful tenderer shall ensure that sufficient cash is available with driver all the times to cover essential contingent expenditure, urgent repairs and other essential expenditures.
- (x) In the event of any accident or damages while vehicle is on Survey of India duty, Survey of India shall be completely free from any liability of the nature connected with the accident/damages. The tenderer himself will be fully and exclusively responsible for any damage of vehicle(s) or any injury to driver or any other person in employment of tenderer including any third party claims. In no case the department will be liable for any type of Compensation/medication to the person in employment of tenderer or to the damaged vehicle including third party claim. However, if damage or loss is incurred by Survey of India and/or its employees, as a result of any accident or any other reason involving failure of vehicle(s)/driver, tenderer shall reimburse on demand and without any demur the charges.
- (xi) Survey of India shall not be responsible for any claim that arises due to damages/injuries pilferage to the tenderer vehicle(s) property under any circumstances while the vehicle(s) is engaged on Survey of India duty.
- (xii) Vehicles must have valid registration certificate (Photocopy must be attached with the tender)
- (xiii) Vehicles must have necessary permit for driving the vehicles in **JHARKHAND** State and neighbouring area of field duty. (Photocopy must be attached with the tender)
- (xiv) The drivers of the vehicle must have valid commercial driving license for both plain and hill areas. (Photocopy must be attached with the tender)
- (xv) Vehicles must have valid comprehensive insurance cover policy. (Photocopy must be attached with the tender)
- (xvi) The tenderer must submit a declaration regarding non-involvement of vehicles being offered for hire in any accident/court case etc.
- (xvii) Repairs of the vehicle(s) to be carried out by the tenderer immediately during the period of hire.
- (xviii) In case of major break down of any vehicle the replacement of the same must be provided by the Contractor within 24 hours of break down, failing which **DIRECTOR, JGDC, SURVEY OF INDIA** shall have the right to hire any other vehicle(s) against break down vehicle(s) at the expense of the tenderer and the tenderer will be liable to pay such further sum as will be sufficient to meet the difference of cost between the rate tendered and those at which the hiring is actually made if it is higher.

- (xix) Earnest money should be between 2% to 5% of the estimated cost and should not be less than 2 % at any cost of the tender value in the shape of Demand Draft/Call Receipt of any Nationalised/Commercial Bank in favour of **D.D.O., JGDC, SURVEY OF INDIA, RANCHI** should be furnished along with the tender.
- (xx) Security deposit Rs 20000/- (Rs. Twenty thousand only) of the tender value in the shape of Demand Draft /Call Receipt of any Nationalised/Commercial Bank in favour of **D.D.O., JGDC, SURVEY OF INDIA, RANCHI** is to be submitted by the successful tenderer.
- (xxi) If the successful tenderer fails to furnish the security deposit then the whole earnest money shall be forfeited without any reference to the tenderer.
- (xxii) Earnest money of all unsuccessful tenderer will be returned within 30 days of the award of Contract of hiring of Vehicle. EMD of the successful tenderer would be returned only after the receipt of security deposit.
- (xxiii) The tenderer should furnish a certificate that all the terms and conditions of the tender document are understood by the tenderer and ready to abide by the same without any variation.
- (xxiv) An agreement (Annexure 'B') which is enclosed with the tender document is to be executed by the successful tenderer at his cost.
- (xxv) **DIRECTOR, JGDC, SURVEY OF INDIA** reserves the right to reject any or all tenders without assigning any reasons.
- (xxvi) In case the tender document is downloaded by the intending tenderers from Survey of India Web Site www.Surveyofindia.govt.in then they are to pay tender document cost in the form of D.D./Pay Order in favour of **D.D.O., JGDC, SURVEY OF INDIA, RANCHI** for **Rs. 1000/- (Rupees One thousand only)** at the time of submission of tender, failing which their tenders will not be considered.
- (xxvii) Latest income tax clearance (Photocopy) is to be submitted along with tender.
- (xxviii) In case of payment of hiring charges to be made for a period of less than one month, in that case payment will be made on pro-rata basis.
- (xxix) Payment will be made to the successful tenderer on monthly basis only after successful completion of field duties for that period.
- (xxx) In case of minimum average run per litre of fuel as specified under (e) of particulars of the tender is not achieved by any vehicle, then the extra cost of fuel consumed by the vehicle on the basis of actual km run per litre of fuel will be deducted from the payment due for that vehicle.
- (xxxii) The vehicles to be used for field duties will be carrying survey stores/luggage/instruments along with the survey personnel of one squad during transit from one place to another.
- (xxxiii) Non-pollution certificate from concerned authority to be submitted along with tender and it will be the responsibility of the tenderer for obtaining subsequent pollution certificate during contractual period of hiring.
- (xxxiiii) The tenderer should have the previous experience of having done a similar work for some other organization/offices etc. The attested copies of job order and termination order is to be submitted along with the tender.
- (xxxv) The tenderer should be registered with the service tax department. Documentary proof should be submitted alongwith.
- (xxxvi) In case the tenderer wishes to withdraw any of the contracted vehicle than he should inform or give three months prior notice to the department regarding the same.
- (xxxvii) Tenderer should insure the availability of Driver with the vehicle during entire period of duty/hire in the field season. No payment will be made during the absent

- period of Driver with vehicle from duties and the authority of the GDC is liable to hire any other vehicle with Driver for the same period if it is more than 24 hours.
- (xxxvii) Payment will be made by this office, on the basis of Duty certificate issued by the Detachment officer on the basis of concerned Car diary/relevant record maintained for the purpose shall be final and admissible for payment.
 - (xxxviii) The cost of diesel to borne by Tenderer, in case of long distance run of vehicle during repair or its use for any other private purpose by Driver/Contractor Tenderer,.
 - (xxxix) The age limit of Drivers engaged with the vehicle, should be within 25-45 years of age with good health condition and it is mandatory that they should be Indian nationality.
 - (xl) That validity of rate quoted by Tenderer should be stand for the field season 2015-2016.(At least for 6 to 8 months only)
 - (xli) The tenderer should have total responsibility for the conduct of their drivers attached with the vehicle during the period of their duties/hire. A suitable certificate should be furnished by the Tenderer for the Driver that there is no Criminal record or any other tendency for criminal activity found against them.

ANNEXURE 'A'

**FOR VEHICLES HIRED ON REGULAR MONTHLY-BASIS FOR
FIELD DUTIES**

Rates exclusive of Diesel, Oil & Lubricants but with salary of Driver, Permit, Insurance and all other incidental expenses for vehicles (Taxies) hired on monthly basis for field duties in areas as per Tender Document No. **S-001/2014/16-A-3** to be **submitted by 10/10/2014 (15.00 hrs.)**.

TYPE OF VEHICLE	VEHICLE REGISTRATION NO.	YEAR OF MANUFACTURE	AVERAGE RUN PER KM IN PLAIN AREA	AVERAGE RUN PER KM IN HILLY AREA	FIXED MONTHLY CHARGES	REMARK IF ANY

It is certified that all the terms and conditions of tender document No - dt have been understood by me/us and ready to accept the same without any variation.

(Signature of Tenderer with Seal)

Name : -

Address : -

Capacity : -

ANNEXURE 'B'

AGREEMENT

(Agreement to be executed on Rs.100/- Non-judicial Court Stamp)

An agreement made this day of
BETWEEN (hereinafter called the contractor which expression shall include his legal representatives) of the one part and the President of India (hereinafter called the Government) of the other part and WHEREBY the contractor agrees to supply the Vehicles on hire to the
.....(hereinafter called Government Representative) as per details given below : -

Type of Vehicle	Hiring Charges per Month with Driver	Maintenance during the period of hire to be borne by	Fuel, Oil & Lubricants to be provided by

and on the terms and conditions hereinafter mentioned viz. : -

- (a) that this Contract shall remain valid for a period ofw.e.f. initially and if the services are found satisfactory the same may be extended for another months.
- (b) that the vehicle(s) with driver(s) are to be placed under disposal of the onfree of any Diesel, oil & lubricant cost from the Contractors' site tosite.
- (c) that the vehicles which will be given on hire should be of good running condition.

- (d) that the minimum average run per litre of fuel should be as mentioned below against type of vehicle e.g. :-

Sl. No.	Type of Vehicle	K.P.L.

- (e) that the date fixed for placing the vehicle(s) on hire as mentioned above
- (f) that in case of any major break down of any vehicle the replacement of the same must be provided by the Contractor within 24 hours of break down, failing whichshall have the right to hire any other vehicle(s) against break down vehicle(s) at the expense of the Contractor and the Contractor will be liable to pay such further sum as will be sufficient to meet the difference of cost between the rate tendered and those at which the hiring is actually made, should the same be higher.
- (g) that in the event of any accident or damages while vehicle is on Survey of India duty, Survey of India shall be completely free from any liability of the nature connected with the accident/damages. The contractor himself will be fully and exclusively responsible for any damage of vehicle(s) or any injury to driver or any other person in employment of contractor including any third party claims. However, if damage or loss is incurred by Survey of India and/or its employees, as a result of any accident or any other reason involving failure of vehicle(s)/driver, sustain any damage, contractor shall reimburse on demand and without any demur the compensation/damages.
- (h) that Survey of India shall not be responsible for any claim that arises due to damages/injuries pilferage to the contractor vehicle(s) property under any circumstances while the vehicle(s) is engaged on Survey of India duty.

- (i) that theshall have full power to reject the vehicle(s) which to the true intent and meaning is not in accordance with the requirement as per tender document No -.....dt..... related to hiring of vehicle(s) in question.
- (j) that the contractor will deposit a sum of Rs.....as security for compliance with the terms and conditions of this contract.
- (k) thereserves the right to
 - (i) terminate this contract by giving notice of one week in advance if the services of the Contractor are found not satisfactory, during the currency of the contract.
 - (ii) to enter in to parallel contract for similar services with other agencies/person whenever it is found necessary.
 - (iii) to extend the contract up tomonths, if required from the date of expiry of the initial period at the same terms and conditions.
- (l) that the contractor will be entirely responsible for the execution of this contract in all respect in accordance with the conditions of this contract and shall not assign or sub-let the same.
- (m) if the contractor becomes insolvent or he or his Agent offers any bribe in connection with the contract or the contractor fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such default or action being taken under any other clause hereof themay on behalf of the Government terminate the contract and forfeit the said deposit and recover from the contractor any loss suffered by the Government on account of the contract being terminated.
- (n) if any dispute or difference shall arise including this contract the settlement of which is not hereinbefore provided for the same shall be referred to the arbitration of the Surveyor General of India or if he is unable or unwilling to act as arbitrator to the arbitration of any person nominated by him in writing and the decision of such arbitrator shall be final and binding on the parties to this contract.

Signed by the said contractor

In the presence of : -

Ist Witness

Address

2nd Witness

Address

Signed by the said for and on behalf of the
President of India

In the presence of : -

Ist Witness

Address

2nd Witness

Address

**Office of the Director, Jharkhand Geo Spatial Data Centre
Survey Of India, Doranda, Ranchi (Jharkhand) 834002**

TENDER NOTICE

Director ,Jharkhand Geo-Spatial Data Centre, Survey of India invites sealed tenders for vehicles for hiring (with driver) for field work in the area of Jharkhand /M.P./Chhatisgarh State. Interested parties are requested to purchase the tender forms at the cost of Rs.1000/- (Rupees One thousand only) from Asstt. Store Officer, JGDC, Survey of India, Doranda, Ranchi (Jharkhand). The tender document can also be downloaded from Survey of India Web Site www.surveyofindia.gov.in In case tender document is downloaded form SOI website, cost of tender form of Rs. 1000/- (Rupees One thousand only) will have to be paid in the form of D.D./Pay Order drawn in favour of **D.D.O., JGDC, SURVEY OF INDIA, RANCHI** at the time of submission of tender, failing which the tender will not be considered.

Vehicles should be of diesel driven and in good running condition preferably not older than four years (Tata Sumo, Mahindra Bolaro, Scorpio etc, like Utility vehicles will be given the preference)

Last date and time of Sale of tender document : **10/ 10 / 2014 (15:00 hrs)**