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भौगोलिक सूचना पद्धति और सुदूर संवेदन निदेशालय  
GIS & REMOTE SENSING DIRECTORATE  
उप्पल, हैदराबाद -500 039 (आ.प्र.)  
UPPAL, HYDERABAD - 500 039 (A.P.)

सं./No.त/ट- 454 /15-K (General)

दिनांक / Date :17-02-2015.

To

**SUB: QUOTATION FOR REPAIRS OF SERVER ROOM NO 255 MADE FOR NSDI NODE IN IISM BUILDING - TENDER NOTICE.**

Dear Sirs,

We are interested for repairs of server room no 255 made for NSDI NODE in IISM Building, SOI, Hyderabad .You are requested to quote your lowest net rate (inclusive all taxes) after visiting the room during office hours (09:00 to 17:30hrs Monday to Friday) to access the repairs of following works which are to be carried out :

Description of Work	
1.	Vitrified flooring
2.	False ceiling as per new norms.
3.	Replacing of very old windows for AC.
4.	New Aluminum doors inside portion

**1. Date and time of Tender submission:**

Quotation should reach within the specified time and date to the addressee by 15:00 hrs. on 24/02/2015. The Quotations will be opened on on 24/02/2015 at 16:00hrs hrs. The envelopes containing quotation must be inscribed with '**QUOTATION FOR REPAIRS OF SERVER ROOM NO 255 MADE FOR NSDI NODE IN IISM BUILDING, UPPAL, HYDERABAD.**

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## 2. Eligibility Criteria:

- (i) The bidding firm should be registered with the appropriate government authorities. The copy of the Registration certificate must be enclosed with the tender.
- (ii) The bidding firm must enclose the registration certificate of VAT/Tax from the appropriate authorities. While quoting please certify that you are paying your assessed income tax and sales tax regularly.
- (iii) Copy of Service Tax registration certificate must be attached with the bid.
- (iv) The tenderer must provide the PAN/TAN number of the firm. Copies of Income tax returns filed by the firm for last 2 years should be enclosed with the tender.
- (v) The bids received without the above mentioned certificates/documents will be rejected.**

## 3. Terms and Conditions :

- (i) Quotation should be submitted under sealed cover only mentioning the quotation letter No., date and item quoted for.
- (ii) All quotations should be addressed to “The Director, GIS&RS Directorate, Survey of India, Uppal, Hyderabad – 500 039”. and **NOT BY NAME AND NOT TO ANY OTHER ADDRESS**. The complete address of your firm with telephone & fax number must be mentioned on the envelope.
- (iii) It is to clearly mention, whether the quoted rate is inclusive of taxes or exclusive. If the rate is exclusive of taxes, then the details and nature of the taxes and the total cost of item quoted should be specified. Tax exemption, if any, certificate to be attached along with the quotation.
- (iv) Lowest Rates for the above work.
- (v) Warranty of works quoted should be for minimum two years.
- (vi) Quote your rates making discounts (if any) on MRP and adding sales tax on selling price only (if applicable). **Quote your Net rates**. Interested tenderers can visit during office hours (Monday to Friday) to see the repair works.

- (vii) The Rate quoted shall be mentioned by the agency both in figure and words. There should not be any erasing or overwriting whatsoever to avoid rejection of bid.
- (viii) An Earnest money deposit (EMD) of Rs. 2,000/- (Rupees two thousand only) in shape of Demand draft drawn on any nationalized bank in favour of the **Drawing & Disbursing Officer, GIS&RS Directorate, Survey of India, Uppal, Hyderabad, payable at Hyderabad** should be furnished with the tender. The tender received without EMD will be summarily rejected. The EMD of unsuccessful tenderers will be returned within 30 days of award of job order.
- (ix) Bids received after stipulated date and time due to any reason whatsoever including postal delay shall not be considered.
- (x) The Director, GIS&RS Directorate, Survey of India, Uppal, Hyderabad reserves the right to accept or reject any/all bids without assigning any reason whatsoever.
- (xi) The tender response should be signed by the tenderer in all pages. Incomplete and unsigned quotations are liable to be rejected.
- (xii) Bids with overriding conditions will be summarily rejected.
- (xiii) If there is no mention of taxes etc. in the bid, the bid will be considered to be inclusive of all taxes and no extra tax will be paid in any case.
- (xiv) Quotations should be strictly as per specification.
- (xv) Above work must be completed within one month after getting the job order
- (xvi) 10% Security money to be deposited by the successful tenderers only in Bank Draft drawn in favour of **Drawing & Disbursing Officer, GIS&RS Directorate, Survey of India, Uppal, Hyderabad, payable at Hyderabad**
- (xvii) Payments will normally be made after completion of work satisfactorily.

**Sd/-**  
(AJAY SINGH)  
OFFICER SURVEYOR  
ASSTT. STORE OFFICER  
For GIS & RS DIRECTORATE