



भारतीय सर्वेक्षण विभाग  
SURVEY OF INDIA



निदेशक का कार्यालय  
पूर्वी मुद्रण वर्ग  
14, वुड स्ट्रीट,  
कोलकाता-700016 (प०ब०)  
दूरभाष सं०: 033-22876950  
फैक्स सं०: 033- 22834694  
ई-मेल: [epg.kol soi@gov.in](mailto:epg.kol soi@gov.in)  
सं/No. - 635/15-D-3(1)



OFFICE OF DIRECTOR  
Eastern Printing Group,  
14, Wood Street  
Kolkata-700016 (W.B.)  
Phone No. 033- 22876950  
Fax No. 033- 22834694  
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तारीख/Date: 04 - 08 - 2017

**निविदा आमंत्रण सूचना / TENDER INVITING NOTICE**

**ग्लास शीटो के बिक्रय हेतु निविदा आमंत्रण सूचना**

**SUB : TENDER INVITING NOTICE FOR SALE OF GLASS NEGATIVE SHEETS-REG.**

On behalf of the president of India, The Director, Eastern Printing Group, Survey of India, 14, Wood Street, Kolkata – 16, invites sealed tender for sale of Glass Negative Sheet for in ONE LOT (Items Sl.No 01 to 06 as mentioned in Annexure I) on “As where is basis”. Total Glass negative sheets are to be cleaned in this office premises by firm's own arrangement. This office will provide only space and water for cleaning glass negative sheet. No glass sheets would be allowed to lift without making full payment and proper cleaning. The Glass Negative Sheet are lying in Eastern Printing Group, Survey of India, 14, Wood Street, Kolkata – 16 office premises and may inspect by the bidders on any Govt. working days from 08/08/2017 to 30/08/2017 between 11.00 hrs to 13.00 hrs to satisfy themselves about the items they are bidding for. They may contact Shri. Dipesh Das, Store Keeper Gde-II to inspect the store items (Contact No. 9831068690), on working days and timings quoted above. Tender document could be downloaded from departmental, Web Site [www.surveyofindia.gov.in](http://www.surveyofindia.gov.in) or could be obtained from office.

**PARTICULARS OF THE TENDER:-**

(a)	Designation & Address of the authority inviting Tender	The Director, Eastern Printing Group, Survey of India, 14, Wood Street, Kolkata – 16,
(b)	Last date and time of receiving bids	14.00 hrs on 31/08/2017.
(c)	Date and time of opening bids	15.00 hrs on 31 /08/2017.

**TERMS & CONDITIONS:-**

1. Earnest Money Deposit (EMD) of Rs. 3,000/- (Rupees Three Thousand only) should be submitted along with the sealed Tender in the shape of Demand Draft on any Nationalized Bank in favour of E&AO , Eastern Printing Group, Survey of India, Kolkata, failing which tender will not be accepted.

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2. Earnest Money will be returned to the unsuccessful bidders and no interest will be paid for the same.
3. Bid / Offer should be submitted under sealed cover only mentioning the Tender Notice No. & date as well as the items quoted for.
4. Bid / Offer should be addressed to the Director, Eastern Printing Group, Survey of India, 14, Wood Street, Kolkata – 16 and **NOT BY NAME OR NOT TO ANY OTHER ADDRESS** and can be dropped in to this office Tender Box. It could also be sent by speed post.
5. Bid / Offer should reach to the addressee on or before 31.08.2017 at 14.00 hrs. The quotation will be opened on 31.08.2017 at 15.00 hrs.
6. The rate should be quoted in words as well as in figure. No correction or over writing in the quotation will be accepted. Taxes if any will be borne by the tendered.
7. The tender shall remain valid for 90 days from the opening date of tenders.
8. Bidder should quote the price in Indian rupee only. The items shall be sold to highest bidder; Taxes if any will be extra as applicable.
9. If any amount is payable on account of any other taxes pertaining to sale transaction, the buyer shall be bound to pay such amount in addition to quoted rate. All such taxes shall be deposited directly to the concern authority and challans to be submitted in favour of E&AO , Eastern Printing Group, Survey of India, Kolkata, to this office at the time of payment by the successful tendered.
10. Tendered, or their authorized representative if so desires may be present on the date and time of opening Bid. The outcome of the tender will be published on “Result of Tender” page of Survey of India Depttl.website [www.surveyofindia.gov.in](http://www.surveyofindia.gov.in)
11. The Director, Eastern Printing Group, Kolkata reserves the rights to reject or accept any quotation without assigning any reasons thereof.
12. **NO PRICE VARIATION WILL BE ACCEPTED DURING THE VALIDITY PERIOD.**
13. Items once disposed to the successful bidder shall not be taken back by Survey of India under any circumstances.
14. The successful bidder has to make payment of full balance amount in the form of demand draft in favour of Estt. & Accounts Officer, Eastern Printing Group, Survey of India payable at Kolkata within seven working days after confirmation failing which the offer will be cancelled and EMD stand will be forfeited.

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15. The successful bidder shall be required to lift all the items from the Survey of India, EPG premises within 30 working days during working hours after payment of the balance amount. On the failure to do so, SOI shall have right to forfeit the Earnest Money Deposit (EMD) of the bidder. Permission to lift the material on gazetted holidays or non-working days will not be granted under any circumstances.
16. Tenders received after the stipulated date and time shall not be considered due to any reason whatsoever including postal delays etc.
17. Each page of the tender should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected. Rate to be quoted for a lot in the Performa enclosed a Annexure – II.
18. No assistance whatsoever shall be provided by this department for lifting the items for disposal. The successful bidder shall have to make his own arrangements of labour and vehicle etc. for shifting the materials to his site, at his own cost.



(आशीष कौशल)  
निदेशक, पूर्वी मुद्रम वर्ग

ANNEXURE 'I'

LIST OF GLASS NEGATIVE SHEET FOR SALE

SL.NO	DETAILS OF ITEMS	THICKNESS' OF THE GLASS NEGATIVE	NO. OF UNIT
1	Glass Sheet for Negative, Size – 32” x 24”	4 mm	1478 Nos.
2	Glass Sheet for Negative, Size – 24” x 22”	4 mm	2820 Nos.
3	Glass Sheet for Negative, Size – 30” x 24”	4 mm	1881 Nos.
4	Glass Sheet for Negative, Size – 36” x 24”	4 mm	668 Nos.
5	Glass Sheet for Negative, Size – 36” x 30”	4 mm	557 Nos.
6	Glass Sheet for Negative, Size – 46” x 33”	4 mm	367 Nos.
		TOTAL :	7771 Nos.



**ANNEXURE 'II'**

**PROFORMA FOR BID FOR SALE OF GLASS NEGATIVE OF DIFFERENT SIZES**

1. Tender No. & Date :-
2. Name of the Firm :-
3. Name of owner/Authorized person  
of the firm :-
4. PAN / TAN and GST Registration No. :-  
of the firm (Enclose Certified Copy)
5. Full Address of the firm with  
Telephone No. :-
6. Details of EMD, :-
7. Rate offered :-

SL.NO.	DETAILS OF ITEMS	Quantity	TOTAL PRICE OFFERED
1.	Glass Sheet for Negative, Size – 32” x 24”	1478 Nos.	}
2.	Glass Sheet for Negative, Size – 24” x 22”	2820 Nos.	
3.	Glass Sheet for Negative, Size – 30” x 24”	1881 Nos.	
4.	Glass Sheet for Negative, Size – 36” x 24”	668 Nos.	
5.	Glass Sheet for Negative, Size – 36” x 30”	557 Nos.	
6.	Glass Sheet for Negative, Size – 46” x 33”	367 Nos.	
<b>TOTAL PRICE OFFERED FOR ALL GLASS SHEETS QUOTED IN ANNEXURE-I OF TENDER DOCUMENT NO. .... DATED.....Rs:.....</b>			

I/we undertake that: inspected the unserviceable store and am/are interested to purchase the same on “As is where is Basis” my /our offer for the items is given as above. And I /we gone through the terms and condition given in the tender document and agree with the same .I /we understand that in the event of non compliance of the terms and conditions of the tender my/our EMD shall be forfeited by The Director, Eastern Printing Group, Survey of India,14, Wood Street, Kolkata – 16,

**Place:**

**Date:**

**Signature & Seal of the firm.**

To  
The Director,  
Eastern Printing Group,  
Survey of India, 14, Wood Street, Kolkata – 16,