

भारतीय सर्वेक्षणविभाग  
SURVEY OF INDIA

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उत्तराखण्ड एवं पश्चिम उ०प्र०  
भू-स्थानिक आंकड़केन्द्र  
17 ई०सी० रोड, पत्र पेटी सं० 122  
17 E-C Road, Post Box No. 122  
देहरादून Dehradun— 248001

सं०/ No. <sup>2361</sup> /15-P-CPB(2017-18)

Dated: 22 /08/2017

To,  
M/s .....

**Sub: Tender for the Supply of Computer Stationary & Technical Stationary**

Dear Sirs,

You are invited to tender for the supply of the above mentioned items in the attached Annexure 'A' (05 Nos. of pages) on the prescribed format enclosed herewith. Please quote as per serial orders of items.

1. Your tender duly signed should be sent under sealed cover to **The Chairman CPB /Director, UK&W UP GDC Survey of India, 17-E.C. Road, Post Box No. 122, Dehra Dun** and not to any individual by name.
2. Your tender will not be considered if received after **14:00** hours on **13/09/2017** and will be opened on **14/09/2017** at **15:00** hours in presence of representative of the firms willing to attend the same but with proper authority letter. This office will not be responsible for any postal delay.
3. Samples/make of unbranded items listed in attached annexure 'A' are required.
4. Please say if supply can be made immediately ex-stock or if not, how long after the supply order is placed.
5. An earnest money of Rs. 10,000/- (Rupees Ten Thousand Only) is to be attached along with your tender in the shape of Demand Draft in favour of "**Senior Pay & Accounts Officer**", CP&AO, Dehradun payable at Dehradun. However, the firms exempted for E.M.D. need not to submit but they have to submit necessary certificate in this regard.
6. **Performance Security**  
Successful bidder will have to furnish performance security @ 10%(Ten percent) of the value of the contract awarded by Chairman, CPB of Survey of India, Dehra Dun. The performance security should be in shape of Account Payee Fixed Deposit Receipt/Bank Guarantee of any Nationalized bank of Dehra Dun drawn in the favour of "**Senior Account Officer**" CP&AO, Dehradun. It should have the validity of thirteen month from the date of award of contract.
7. **Delivery:**  
In the case of local firms:- Price to include delivery charges at consignee's office and should be inclusive of all local taxes including GST etc. These taxes will not be paid separately.
8. While quoting rates, please certify that you are paying your assessed income tax regularly. Mention Registration No. of Income Tax/Trade Tax etc. (photocopies must be enclosed).
9. "Tender for **STATIONARY ITEMS due on 13/09/2017**" should be written on the cover and dropped in tender box.

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10. Tender will not be awarded on totality basis i.e. each item will be awarded to the firm quoting the lowest rates.
11. The bids offered should be valid for 90 days from the date of opening of tender. Non compliance with this clause will result in forfeiting of EMD.
12. The **Chairman CPB, SURVEY OF INDIA, Dehradun** reserves the right to reject any tender without assigning any reason thereof.
13. Your rates must be valid for one year from the actual date of award of tender.
14. In case of any latent defects in the material you will have to replace the same at your cost.
15. For judicial adjudication, the disputes if any, arising out of the orders against the contract will be subject to the jurisdiction of the court in Dehradun only.
16. The following information must be furnished along with tender positively.
  - (i) Name and address of A/c holder where e-payment to be made
  - (ii) Name of Bank
  - (iii) Bank's Account No.
  - (iv) IFSC Code
  - (v) MICR No.
17. In the event of any dispute arising with regards to any of the clauses mentioned herein before the same shall be referred to the Surveyor General of India and his decision shall be final and binding upon the parties of this agreement. Notwithstanding whatsoever stated above and in case of any controversy regarding the scope of work of any other terms and conditions of tender, the decision of the Surveyor General of India shall be final.
18. Tender enquiry may be downloaded from Survey of India website [www.surveyofindia.gov.in](http://www.surveyofindia.gov.in) and interested firms may apply accordingly.
19. The quantity/number of articles required in respect of any goods given in the Annexure 'A' may vary. It may increase or decrease at the time of placing of supply order.
20. Bidder should submitted ITR of three proceeding financial years alongwith quotation failing which same will be treated as UNRESPONSIVE.

**Encl:** As above

**Yours Faithfully**



**(Rajive Srivastava)  
Chairman/Director  
UK & West UP GDC  
Common Procurement Board**

To,

The Chairman CPB & Director,  
UK & WUP GDC  
Survey of India, 17-E.C. Road,  
Post Box No. 122, Dehradun-248001

Sub: **TENDER FOR SUPPLY OF COMPUTER STATIONARY & TECHNICAL STATIONARY ITEMS.**

Ref: Your Tender Enquiry No. /15-P-CPB(2017-18) dated /08/2017

Sir,

With reference to your above tender enquiry for supply of Stationary Items we are submitting our tender as detailed below.

Terms and Conditions as mentioned in your above tender enquiry are acceptable to us.

Sl. No.	Description of Items	A/U	Approximate Qty. Reqd.	Rates
1.	Artian Film	Roll	10	
2.	Battery U.P.S. 7 AH - 12 Volt, Exide	No.	150	
3.	Computer Paper 10x12 - I	Ream	30	
4.	Computer Paper 10x12 - II	Ream	30	
5.	Computer Paper 15x12 - II	Ream	30	
6.	Calculator Scientific/Check & Correct Make Casio	Nos.	16	
7.	Glossy Paper for IIP Designjet Plotter 36"x45 Mtr.	Nos.	45	
8.	Ink Cartridge HP 10 No. Black	Nos.	10	
9.	Ink Cartridge HP 11 No. Cyan	Nos.	10	
10.	Ink Cartridge HP 11 No. Magenta	Nos.	10	
11.	Ink Cartridge IIP 11 No. Yellow	Nos.	10	
12.	Ink Cartridge HP 22 No. Tricolour	Nos.	10	
13.	Ink Cartridge HP 45 No. Black	Nos.	10	
14.	Ink Cartridge HP 78 No. Black	Nos.	10	
15.	Ink Cartridge HP 78 No. Cyan	Nos.	10	
16.	Ink Cartridge HP 78 No. Magenta	Nos.	10	
17.	Ink Cartridge HP 702 No. Black	Nos.	10	
18.	Ink Cartridge HP 685 Black	Nos.	10	
19.	Ink Cartridge HP 685 Cyan	Nos.	10	
20.	Ink Cartridge HP 685 Magenta	Nos.	10	
21.	Ink Cartridge HP 685 Yellow	Nos.	10	
22.	Ink Cartridge HP 704 No. Black	Nos.	10	
23.	Ink Cartridge IIP 704 No. Cyan	Nos.	10	
24.	Ink Cartridge HP 704 No. Magenta	Nos.	10	
25.	Ink Cartridge IIP 704 No. Yellow	Nos.	10	
26.	Ink Cartridge 818 Combo	Set	10	
27.	Ink Cartridge HP 850 Black	Nos.	10	
28.	Ink Cartridge HP 851 Black	Nos.	10	
29.	Ink Cartridge HP 854 Tri Colour	Nos.	10	
30.	Ink Cartridge HP 855 Black	Nos.	10	
31.	Ink Cartridge HP 855 Cyan	Nos.	10	
32.	Ink Cartridge HP 855 Magenta	Nos.	10	
33.	Ink Cartridge HP 855 Yellow	Nos.	10	
34.	Ink Cartridge HP 4185	Nos.	20	
35.	Ink Cartridge HP K-7108	Nos.	20	
36.	Ink Cartridge for HP Designjet Plotter 800C Black	Nos.	12	
37.	Ink Cartridge for HP Designjet Plotter 800C Magenta	Nos.	12	
38.	Ink Cartridge for HP Designjet Plotter 800C Cyan	Nos.	12	
39.	Ink Cartridge for HP Designjet Plotter 800C Yellow	Nos.	12	
40.	Ink Cartridge for HP Designjet Plotter 4520/4000 Black	Nos.	10	
41.	Ink Cartridge for HP Designjet Plotter 4520/4000 Magenta	Nos.	10	
42.	Ink Cartridge for HP Designjet Plotter 4520/4000 Cyan	Nos.	10	
43.	Ink Cartridge for HP Designjet Plotter 4520/4000 Yellow	Nos.	10	
44.	Ink Cartridge HP 901 Black	Nos.	10	
45.	Ink Cartridge HP 901 Cyan	Nos.	10	
46.	Ink Cartridge HP 901 Magenta	Nos.	10	
47.	Ink Cartridge HP 901 Yellow	Nos.	10	
48.	Ink Cartridge HP 920 No. XL Black	Nos.	10	
49.	Ink Cartridge HP 920 No. XL Cyan	Nos.	12	
50.	Ink Cartridge HP 920 No. XL Magenta	Nos.	12	
51.	Ink Cartridge HP 920 No. XL Yellow	Nos.	12	
52.	Ink Cartridge HP 934 No. Black	Nos.	10	
53.	Ink Cartridge HP 934 No. Cyan	Nos.	10	

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54.	Ink Cartridge HP 934 No. Magenta	Nos.	10	
55.	Ink Cartridge HP 934 No. Yellow	Nos.	10	
56.	Ink Cartridge HP 948 C Black	Nos.	25	
57.	Ink Cartridge HP 948 C Colored	Nos.	20	
58.	Ink Cartridge HP 1220 C Black	Nos.	25	
59.	Ink Cartridge HP 1220 C Colored	Nos.	10	
60.	Ink Cartridge HP Printer Model 1515	Nos.	10	
61.	Ink Cartridge HP Colourjet 1180c Black	Nos.	10	
62.	Ink Cartridge HP Colourjet 1180c CYM Colour	Nos.	10	
63.	Ink Cartridge HP 948 Black	Nos.	31	
64.	Ink Cartridge HP 948 CYM Colour	Nos.	23	
65.	Ink Cartridge HP F380 Black	Nos.	10	
66.	Ink Cartridge HP F380 Tri Colour	Nos.	10	
67.	Ink Cartridge HP 1120 C Black	Nos.	10	
68.	Ink Cartridge HP 1120 C CYM Colour	Nos.	10	
69.	Ink Cartridge HP Laserjet 3505 Black	Nos.	10	
70.	Ink Cartridge HP Laserjet 3505 Cyan	Nos.	10	
71.	Ink Cartridge HP Laserjet 3505 Magenta	Nos.	10	
72.	Ink Cartridge HP Laserjet 3505 Yellow	Nos.	10	
73.	Ink Cartridge HP D1460 Black	Nos.	10	
74.	Ink Cartridge for HP Designjet Plotter 4520/4000 Magenta	Nos.	10	
75.	Ink Cartridge for HP Designjet Plotter 4520/4000 Cyan	Nos.	10	
76.	Ink Cartridge for HP Designjet Plotter 4520/4000 Yellow	Nos.	10	
77.	Ink Cartridge HP D1460 Tri Colour	Nos.	10	
78.	Ink Cartridge HP J3608 Black	Nos.	10	
79.	Ink Cartridge HP J3608 Tri Colour	Nos.	10	
80.	Ink Cartridge HP 500PS Black	Nos.	10	
81.	Ink Cartridge HP 500PS Cyan	Nos.	10	
82.	Ink Cartridge HP 500PS Magenta	Nos.	10	
83.	Ink Cartridge HP 500PS Yellow	Nos.	10	
84.	Ink Cartridge HP 4000PS Black	Nos.	10	
85.	Ink Cartridge HP 4000PS Cyan	Nos.	10	
86.	Ink Cartridge HP 4000PS Magenta	Nos.	10	
87.	Ink Cartridge HP 4000PS Yellow	Nos.	10	
88.	Ink Cartridge HP 2645 Black	Nos.	10	
89.	Ink Cartridge HP 2645 CYM Colour	Nos.	10	
90.	Ink Cartridge HP 678 Black	Nos.	10	
91.	Ink Cartridge HP D1460 Tri Colour	Nos.	10	
92.	Ink Cartridge HP 678 Coloured	Nos.	10	
93.	Laser Cartridge CE-278A	Nos.	10	
94.	Laser Cartridge HP 305A Black	Nos.	10	
95.	Laser Cartridge HP 305A Cyan	Nos.	10	
96.	Laser Cartridge HP 305A Magenta	Nos.	10	
97.	Laser Cartridge HP 305A Yellow	Nos.	10	
98.	Laser Cartridge HP C-4129X	Nos.	10	
99.	Laser Cartridge HP C-7115A	Nos.	16	
100.	Laser Cartridge HP CC 388A (88A)	Nos.	62	
101.	Laser Cartridge HP 1136	Nos.	10	
102.	Laser Cartridge HP 1108	Nos.	10	
103.	Laser Cartridge HP Q-2612A (12A)	Nos.	72	
104.	Laser Cartridge Samsung 2010 & 1510/1710	Nos.	10	

105.	Laser HP Colour Toner Set 131A	Set	10	
106.	Laser HP Colour Toner Set 125A	Set	10	
107.	Laser Cartridge 49A	Nos.	10	
108.	Pen Drive 16 GB HP/Sony/Trancend /I Ball/Kingston	Nos.	29	
109.	Photocopier and E-Studio 163	Nos.	2	
110.	Plotter Paper for HP designjet Plotter make Technova Size 36"x45", 90 GSM	Roll	50	
111.	Print Head HP Designjet Plotter 4000	Set	1	
112.	Print Head HP Designjet Plotter 800	Set	1	
113.	Print Head HP Designjet Plotter 4520	Set	2	
114.	Print Head HP Designjet Plotter 500PS Black	Nos.	1	
115.	Print Head HP Designjet Plotter 500PS Cyan	Nos.	1	
116.	Print Head HP Designjet Plotter 500PS Magenta	Nos.	1	
117.	Print Head HP Designjet Plotter 500PS Yellow	Nos.	1	
118.	Print Head HP 4000PS Black	Nos.	1	
119.	Print Head HP 4000PS Cyan	Nos.	1	
120.	Print Head HP 4000PS Magenta	Nos.	1	
121.	Print Head HP 4000PS Yellow	Nos.	1	
122.	Toner Cartridge for E-Studio 160 Toshiba	Nos.	12	
123.	Toner Cartridge for A3 Size Laser Printer Make Canon	Nos.	10	
124.	Toner Cartridge for Xerox Fax Machine	Nos.	10	
125.	Toner 1020	Nos.	10	
126.	Toner Cartridge for Xerox Laser Printer 3130	Nos.	10	
127.	Toner Cartridge for Panasonic Fax KXFAT411E	Nos.	24	
128.	Toner Cartridge for Canon Laser Printer FX-9	Nos.	10	
129.	Toner Cartridge for Canon Laser Printer 912	Nos.	10	
130.	Toner Cartridge for Canon Laser Printer 28	Nos.	10	
131.	Toner for Photostat Machine (Xerox 5020)/B	Set	10	
132.	Toner for Photostat Machine (Canon)Image Runner 2420L	Set	10	
133.	Toner Cartridge (C7115A)	Set	10	
134.	Toner Cartridge for Printer 210SF	Nos.	10	
135.	Drum Cartridge for Panasonic Fax KXFAT411E	Nos.	8	
136.	HDD External 1 TB (Seagate)	Nos.	11	
137.	Fuji He Ne Film Red LD -Sensitive film size 80x110 cm (Each packet of 50 films)	Pkt.	50	
138.	Fixer for RAM Processing for Fuji Red Sensitive Film (5 Ltr. Cane)	Cane	60	
139.	Developer for RAM Processing Fuji Red Sensitive Film (5 Ltr. Cane)	Cane	96	
140.	Toner Cartridge for Toshiba HCL Photostate Machine e Studio 2007	Nos.	5	

The above rates are inclusive of all taxes.

**Name of Firm** \_\_\_\_\_

**Address** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Mention your Mobile No. \_\_\_\_\_

Phone No. \_\_\_\_\_

EMD Details \_\_\_\_\_

Fax No. \_\_\_\_\_

Name of Bank \_\_\_\_\_  
 \_\_\_\_\_

Bank's Account No. \_\_\_\_\_

IFSC Code \_\_\_\_\_

MICR No. \_\_\_\_\_

**Income Tax Registration No.** \_\_\_\_\_

**Sale Tax/Trade Tax/VAT Registration No.** \_\_\_\_\_

Signature of Authorised Signatory \_\_\_\_\_

Stamp of Firms \_\_\_\_\_