



www.surveyofindia.gov.in

SURVEY OF INDIA

Department of Science & Technology, Government of India

HY FAX ONLY

Tender Upload Requisition Form cum Forwarding Letter

(All Fields are mandatory, Please tick or fill each point carefully then attach copy of sanction letter)

Sl. No. (1) Requisition Letter No. 679 / 15-M-1 Dated: 21/05/2018
(Dispatch No./Date of QDC, no separate forwarding letter is required)

(2) Detailed Head : (A) Vacancies/Appointment
 On Contract Basis
 On Deputation Basis
 On Permanent Basis
No. of vacancies :
Name of the Posts :
Place of posting : _____
Last date of application received at office : _____

(B) Procurement/Disposal of : Unserviceable IT Equipments
 (C) Annual Maintenance Contract of _____
 (D) Repairing of _____
 (E) Hire of Vehicle/Building for _____
 (F) Call for Interest (It means no article is being procured/disposed/hired.)
For Head (B) to (F) Last date for receiving tender at office : _____
 (G) Corrigendum/Amendment/Clarifications
For Head (G), mention related UTN/UJC issued earlier : _____

(3) Is the same also required to be published in the newspaper? YES NO
(Advertisement for publication will be sent through SGO)

(4) Obtain formal administrative approval from SGO for procurement/disposal/appointment/hire/repairing?
 YES NO

If 'YES' pl. mention Sanction No. of SGO : Letter No. R-7657/144-NDR Dated: 22-08-2016
(Copy of sanction letter attached)

If 'NO' pl. state the reason behind : _____
Note : For Tender upload under Head (F) and (G), no prior administrative approval is required.

(5) Tender documents have been sent by e-mail : ad-ma.soi@gov.in
 sgo.technical.soi@gov.in
(with Digital Signature/Password, this CD-R, or Pen Drive is required)

(6) My E-mail ID is : ngdc.2010@gov.in
(by which e-mail is sent)

(7) My mobile number is : 0135-2747623

(8) Digital Signature/Password : _____

(9) Please also unload this tender on or after dated : _____ (Mandatory)

I certified that tender documents have been checked in detailed by me & found OK!
I do undertake the responsibility for its correctness. Please upload it on website.

Date : Dehradun 21/5/18

Place : Dehradun

(Sign. of Head of Office)
Name : S.V. SINGH
Desig. : Director

Box for Official Number Stamp
[Signature]
निदेशक / Director
आयडी वॉल
राष्ट्रीय विमानन सर्वेक्षण केंद्र
National Geospatial Data Centre
भारतीय सर्वेक्षण विभाग, Survey of India
देहरादून / Dehradun (U.A.)

- (1) The Surveyor General of India, Dehra Dun for information & necessary action please.
- (2) The Additional Surveyor General, SAG Zone for information please.
- (3) Director, NGDC, Dehra Dun with request to upload the tender as per details given above.

Government e-Procurement System
Tender Input Form-CPPP
(for ePublishing)

TENDER INPUT FORM

(A) BASIC DETAILS:

1	Tender Reference No. * 678/15-M-1, dt-21-05-2018	
2	Tender Type *	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Limited <input type="checkbox"/> EO1 <input type="checkbox"/> Auction <input type="checkbox"/> Single
3	Form of Contract *	<input type="checkbox"/> Piece Work <input type="checkbox"/> Lump-sum <input type="checkbox"/> Multi Stage <input type="checkbox"/> Supply <input type="checkbox"/> Fixed Rate <input type="checkbox"/> Turn-key <input type="checkbox"/> Buy <input type="checkbox"/> Works <input checked="" type="checkbox"/> Sale
4	No. of Covers *	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
5	Tender Category *	<input checked="" type="checkbox"/> Goods <input type="checkbox"/> Works <input type="checkbox"/> Services
	Account Type Head *	<input type="checkbox"/> State Government Funder <input checked="" type="checkbox"/> Central Government Funded <input type="checkbox"/> Others
6	No of Bid Openers	<input checked="" type="checkbox"/> 2 of 2
7	Payment Mode *	<input checked="" type="checkbox"/> Offline <input type="checkbox"/> Online
7 (a)	If Offline :	Instruments : <input type="checkbox"/> SS-Small Savings Instrument <input type="checkbox"/> BG-Bank Guarantee <input type="checkbox"/> BC-Bankers Cheque <input checked="" type="checkbox"/> DD-Demand Draft

(B) COVER DETAILS:

	No. of Covers	Cover type	Contents
1	<input checked="" type="checkbox"/> Single Cover	Fee/Prequal/Technical/Financial	<i>Financial</i>
2	Two Covers	(a) Fee/Prequal/Technical (b) Financial	
3	3 Covers	(a) Fee (b) Prequal/Technical (c) Financial	
4	4 Covers	(a) Fee (b) Prequal (c) Technical (d) Financial	

Government e-Procurement System
Tender Input Form-CPPP
(for ePublishing)

(C) NIT DOCUMENT (ONLY .JPG AND .PDF FILES ARE SUPPORTED)

SNo	File name	Type:	Size:
1	15-M-1	PDF	

(D) WORK ITEM DETAILS:

1	Work Item Title *	disposal of unserviceable r. Equipments
2	Work Description *	
3	Pre qual. Details	Shown in tender document
4	Product Category *	<input type="checkbox"/> civil works <input type="checkbox"/> electrical works <input type="checkbox"/> Fleet Management <input checked="" type="checkbox"/> Computer Systems
5	Product Sub Category	
6	Contract Type *	<input checked="" type="checkbox"/> Tender <input type="checkbox"/> Empanelment
7	Tender Value *	<input checked="" type="checkbox"/> INR <input type="checkbox"/> US <input type="checkbox"/> EUR Error! Not a valid bookmark self-reference.
8	Bid Validity days * If other, specify	<input type="checkbox"/> 120 <input checked="" type="checkbox"/> 90 <input type="checkbox"/> 60 <input type="checkbox"/> 30 Error! Not a valid bookmark self-reference.
9	Completion Period in months	-
10	Location (Work/services/items) *	Delwa Pun
11	Pin code	248001
12	Pre Bid Meeting *	<input type="radio"/> Yes <input checked="" type="radio"/> No
	If Pre Bid Meeting is Yes	
12 (a)	Pre Bid Meeting Place *	-
12 (b)	Pre Bid Meeting Address *	-
13	Bid Opening Place *	-
14	Tenderer Class *	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V <input type="checkbox"/> Others
15	Inviting Officer *	Director M.C.D.C Survey of India
16	Inviting Officer Address * Phone/email:	Block-6, Hathibarkala State, Pun. 0135-2747623, ngdc301@gov.in

(E) FEE DETAILS:

**Government e-Procurement System
Tender Input Form-CPPP
(for ePublishing)**

1	TENDER CHARGES:	
1 (a)	Tender Fee	—
1 (b)	Processing Fee	—
1 (c)	Surcharges	—
1 (d)	Other Charges	—
1 (e)	Tender Charges Payable To *	—
1 (f)	Tender Charges Payable At *	—
2	EMD FEE DETAILS:	
2 (a)	EMD Fee	<input checked="" type="radio"/> Fixed <input type="radio"/> Percentage
2 (b)	If EMD Fee is Fixed EMD Amount: 2,000/-	If EMD Fee is Percentage EMD Percentage (%):
2 (c)	EMD Exemption Allowed	<input checked="" type="checkbox"/> Full <input type="checkbox"/> Partial <input checked="" type="checkbox"/> None
2 (d)	If EMD Exemption Allowed is Partial, EMD Exemption Percentage %	— NA —
2 (e)	EMD Fee Payable To *	Senior Account Officer CPFAO, Survey of India, New Delhi.
2 (f)	EMD Fee Payable At *	before bid.

(F) CRITICAL DATES:

		DD	MM	YYYY	Hrs	Mins
1	Publishing Date	22	05	2018		
2	Document Sale Start Date	22	05	2018	09	00
3	Document Sale End Date	07	06	2018	17	30
4	Seek Clarification Start Date	28	05	2018	09	30
5	Seek Clarification End Date	07	06	2018	09	30
6	Pre Bid Meeting Date	—				
7	Bid Submission Start Date	24	05	2018	09	00
8	Bid Submission End Date	11	06	2018	11	00
9	Bid Opening Date	11	06	2018	15	00

Government e-Procurement System
Tender Input Form-CPPP
(for ePublishing)

(G) UPLOADING THE TENDER DOCUMENTS;(ONLY PDF,JPG,XLS & RAR FILES ALLOWED)

SNo	File name	Description	Type	Size:
1	15-m-1	डिस्ट्रिब्यूशन गैर-उपलब्धता	PDF	
2				
3				
4				
5				

Prepared by:

Name/Designation

Date of updation:

Seal of the Office of the TIA:

Appoxed by:

Name/Designation

Director N.G.D.C.
निदेशक / Director

राष्ट्रीय भू-स्थानिक आंकड़ा केंद्र
National Geo-Spatial Data Centre
भारतीय सर्वेक्षण विभाग / Survey of India
देहरादून / Dehradun (U.A.)



NATIONAL GEO-SPATIAL DATA CENTRE
SURVEY OF INDIA
DEHRADUN

TENDER DOCUMENT
FOR
DISPOSAL OF UNSERVICEABLE IT EQUIPMENTS

TENDER NO. 678 : /15-M-1, Dt. 21-05-2018

TO BE SUBMITTED BY : 11.06.2018/ 11:00 hrs.

Three handwritten signatures in black ink, arranged horizontally. The first signature on the left is 'An', the middle one is 'J', and the right one is a more complex, stylized signature.

SURVEY OF INDIA
DEPARTMENT OF SCIENCE AND TECHNOLOGY
GOVT. OF INDIA

TENDER DOCUMENT FOR INVITING BIDS FOR
DISPOSAL OF UNSERVICEABLE IT EQUIPMENTS

The Director, National Geo-Spatial Data Centre, Survey of India, 6th Block Hathibarkala Estate, Dehra Dun-248001 invites sealed bids for the disposal (sale) of UNSERVICEABLE IT EQUIPMENT "as is where is" basis.

1. PARTICULARS OF THE TENDER

- (a) Designation and address of the authority Inviting Tender : The Director, NGDC, Survey of India, 6th Block, Hathibarkala Estate, Dehradun-248001
- (b) Tender No. : 678/15-M-1, Dt. 21-05-2018
- (c) Last date and time of receiving tenders : 11-06-2018/11:00 hrs.
- (d) Date and time of opening tenders : 11-06-2018/15.00 hrs.
- (e) Total number of pages of tender document : 06

Am

[Signature]

[Signature]

TERMS & CONDITIONS

1. Before submission of tender, interested parties may inspect the items at NGDC office, 6th Block, Hathibarkala Estate, Dehra Dun on any working day before 08.06.2018 between 9:30 hrs to 15:00 hrs.
2. **Earnest Money Deposit** : Earnest Money of Rs. 2,000/- (Rupees Two Thousand Only) should be deposited along with the sealed Tender in the shape of Demand Draft in favour of **Senior Account Officer, CP&AO, Survey of India, Dehradun** failing which tender will not be accepted. Firms registered with NSIC are exempted from submitting EMD provided they attach the relevant documents with tender.
3. Earnest Money will be returned to the unsuccessful bidders and no interest will be paid for the same.
4. Tender shall be submitted under sealed cover only.
5. Tender shall be submitted in the prescribed form (Annexure "B") and addressed to the Director, NGDC, Survey of India, 6th Block, Hathibarkala Estate, Survey of India, Dehradun and may be dropped in the office Tender box. Tenders received after stipulated date & time shall not be entertained in any circumstances including postal delays, etc.
6. The envelope containing tender must be subscribed with **"TENDER FOR DISPOSAL OF UNSERVICEBLE GOVT. STORES.**
7. The bid to be submitted is for all the items listed in "Annexure A" as is where is basis. The rate in lumpsum should be quoted in "Annexure B" in Indian Rupee only in words as well as in figures. No correction or over writing in the tender will be allowed. Each page of the tender document along with Annexures will be submitted by the bidder with seal and signature of the bidder.
8. The tender shall remain valid for 90 days from the opening date of tender.
9. No further amount due to any reason will be deducted from the quoted amount by the bidder.
10. Bidder, if so desires may be present at the time of opening quotations. The outcome of the tender will be published on "Result of Tender" page of SOI website www.surveyofindia.gov.in.
11. The Director, NGDC, Survey of India, Dehradun reserves the right to reject or accept any quotation without assigning any reasons thereof.
12. **NO VARIATION IN THE BIDDING PRICE WILL BE ACCEPTED DURING THE VALIDITY PERIOD.**
13. For final evaluation, the highest offer shall be chosen based on the lumpsum amount quoted and fulfilling all tender conditions.





14. No separate terms & conditions to be mentioned by the bidder.
15. Successful bidder will have to deposit the full amount of unserviceable stores plus the applicable taxes within 72 hours of the acceptance of his offer.
16. The successful bidder shall be required to lift all the items from the Survey of India, NGDC, 6th Block, Hathibarkala Estate, Dehradun premises within 5 days during working hours after payment of the bid amount. In the event of failure to do so, Survey of India shall have full right to forfeit the Earnest Money of the bidder. Permission to lift the material on gazetted holidays or non-working days will not be granted under any circumstances. EMD will be refunded only after bidding items are lifted from the office.
17. Items once disposed to the successful bidder shall NOT be taken back by Survey of India under any circumstances.
18. No assistance whatsoever shall be provided by Survey of India for lifting the items. The successful bidder shall have to make his own arrangements of labour and vehicle etc, for shifting the materials to his site, at his own cost. No sorting out will be allowed and no scrap materials are to be left in the office premises.
19. List of condemned stores have been mentioned in Annexure 'A'.
20. Tender form for disposal of unserviceable stores is enclosed as Annexure 'B'.
21. For any dispute, that may arise, the matter will be referred to sole arbitrator i.e. Survey General of India. The decision of the Surveyor General of India will be final.



LIST OF ITEMS FOR DISPOSAL OF UNSERVICEABLE IT EQUIPMENTS
NATIONAL GEO-SPATIAL DATA CENTRE

Sl. No.	DESCRIPTION OF UNSERVICEABLE IT EQUIPMENT ITEMS	QUANTITY
1.	C.D. Play Write Recorder 4000	01
2.	P.C. HP Vectra VE Series (Without Hard Disk Drive)	01
3.	Digital Venturics FX (Without Hard Disk Drive)	04
4.	Digital Venturics FX-2 (Without Hard Disk Drive)	02
5.	Siemens Pro M7 Pentium (Without Hard Disk Drive)	01
6.	HP Laser Printer 4000	01
7.	Modem GVC 56K	02
8.	Map Conversion Work Station (Without Hard Disk Drive)	03
9.	HP Pentium IV Desktop (Without Hard Disk Drive)	03
10.	Intel Pentium IV Wipro (Without Hard Disk Drive)	01
11.	HP Compaq (Without Hard Disk Drive)	02
12.	HCL Infiniti Pro (Without Hard Disk Drive)	06
13.	HCL Infiniti (Without Hard Disk Drive)	02
14.	Scanner A4 Size	02
15.	Compaq Work Station (Without Hard Disk Drive)	01
16.	UPS Safetech	02
17.	UPS Elnova	01
18.	Xerox Fax Machine	01
19.	Electronic Typewriter Network	01
20.	Electronic Typewriter Godrej	01
21.	Franking Machine	01
22.	Celeron 600 MKZ (Without Hard Disk Drive)	01
23.	Intex Pentium IV (Without Hard Disk Drive)	01
24.	C.D. ROM Drive	01

TENDER FORMFOR DISPOSAL OF UNSERVICEABLE IT EQUIPMENTS ITEMS

Name & address of Tenderers.....Telephone No.....
(in capital letters)

Details of EMD Bank Draft.....DDNo.....date.....Amount.....

TO,

The Director,
NGDC, SOI, 6th Block
Hathibarkala Estate
Dehradun

Sub : Tender for purchase of Unserviceable IT equipment Items.

Ref : Your public notice for disposal of Govt. Stores.

Sir,

I/we have inspected the Unserviceable Store items and I/we am/are interested to purchase the same on "As is where is" basis. My/Our offer for the items is given below :

Sl. No.	PARTICULARS	LUMPSUM PRICE (RS.) EXCLUDING TAX
	All Unserviceable IT equipment Shown in Annexure "A" of the tender document	In figure :
		In words :

In case of variation in the amount shown above, the amount shown as words will be taken for consideration.

The amount quoted above will be paid to NGDC fully and no deduction will be made from the quoted amount.

I/we have gone through the terms and conditions given in the tender document and agree with the same completely. I/we understand that in the event of non-compliance of terms and conditions of the tender, my/our EMD shall be forfeited by the Director, NGDC, SOI, Dehradun. This bid shall be valid for 90 days from the date of closing of the tender.

Signature of the Tenderer
With rubber stamp

SURVEY OF INDIA

भारतीय सर्वेक्षण विभाग

(विज्ञान एवं प्रौद्योगिकी विभाग)

राष्ट्रीय भू-स्थानिक आंकडा केन्द्र

6 ब्लाक, हाथीबडकला स्टेट,

देहरादून, पिन-248001 (उत्तराखण्ड)

निविदा सूचना

निदेशक, राष्ट्रीय भू-स्थानिक आंकडा केन्द्र, 6 ब्लाक, हाथीबडकला स्टेट, देहरादून, पिन-248001 (दूरभाष सं० 0135-2747623) में अप्रयोज्य सामान जैसे कम्प्यूटर, प्रिंटर, स्कैनर, यू.पी.एस., फैक्स मशीन, इलेक्ट्रॉनिक टाईप राईटर आदि के विक्रय किये जाने हेतु मुहरबन्द निविदाये आमंत्रित की जाती है।

निविदा प्रपत्र भारतीय सर्वेक्षण विभाग की वेब साइट www.surveyofindia.gov.in एवं Central Public Procurement Portal पर उपलब्ध है।

निविदा प्राप्त होने की अंतिम तिथि व समय :- 11.06.2018 11:00 बजे (पूर्वाह्न)
मुहरबन्द निविदा खोलने की तिथि व समय :- 11.06.2018 3:00 बजे (अपराह्न)

निदेशक
राष्ट्रीय भू-स्थानिक आंकडा केन्द्र

