

भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA

दूरभाष सं० 0141-2233159
फैक्स सं० 0141-2236891



E-Mail – raj.gdc soi@gov.in

कार्यालय निदेशक,
राजस्थान भू-स्थानिक आंकड़ा केन्द्र
भारतीय सर्वेक्षण विभाग
ग्रेट आर्क भवन सेक्टर-10,
विद्याधरनगर, जयपुर-302039
OFFICE OF THE DIRECTOR,
RAJASTHAN GEO-SPATIAL DATA CENTRE,
SURVEY OF INDIA
GREAT ARC BHAWAN, SECTOR-10,
VIDYADHARNAGAR, JAIPUR-302039

TENDER NOTICE

TENDER NO. – CS-3543 /15-L-1/RGDC Dated 11/07/2018

Sub: Disposal of old/obsolete computer hardware and peripherals.

Sealed tenders are invited from **Dismantler/Recycler of E-waste registered with Central Pollution Control Board or State Pollution Control Committee** for disposal of old/obsolete/unserviceable computer hardware (Desktops, Monitors, etc.) on **“AS IS WHERE IS BASIS”**. The Tender Document can be downloaded from the website of Survey of India i.e. **www.surveyofindia.gov.in** under link **“Tender”**. There is no fee for Tender Document. Important dates of tender related activities are as under: -

- | | | | |
|-------|--|---|--|
| (i) | Closing Date & Time for receipt of tender | : | 30th July 2018 upto 15.00 Hrs. |
| (ii) | Tender Opening Date & Time | : | 31th July 2018 at 15.00 Hrs. |
| (iii) | Place of Tender Opening | : | Room No. 606, , Plot No. 19-20, RGDC, Survey of India, Great Arc Bhawan Sector-10, Vidhyadhar Nagar, Jaipur – 302039. |
| (iv) | Date of publishing of Corrigenda, if required
(Only on the Website of Survey of India.) | : | 27th July 2018 |
| (v) | Period of Inspection | : | Upto 27th July 2018
(On all working days) |
| (vi) | Time of Inspection | : | 1500 Hrs. to 1700 Hrs. |

The Tender, complete in all respects, sealed envelope addressed to the **Director, RGDC, Survey of India, Great Arc Bhawan, Sector-10, Vidhyadhar Nagar, Jaipur-302039** must be dropped in the Tender Box placed in the **Director, RGDC, Survey of India, Great Arc Bhawan, Sector-10, Vidhyadhar Nagar, Jaipur-302039** on or before **30th July 2018 upto 15.00 hrs.**

Note : In the event of any of the above mentioned dates being declared as a holiday for this office, the tenders/bids will be received/opened on the next working day at the appointed time.

Sd/-
DIRECTOR
(R.G.D.C.)
SURVEY OF INDIA, JAIPUR

Note: The dates/period are subject to approval of Competent Authority and publishing of tender notice.

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OFFICE OF THE DIRECTOR,
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VIDYADHARNAGAR, JAIPUR-302039

E-Mail – raj.gdc.soi@gov.in

TENDER NO. – CS-3543 /15-L-1/RGDC Dated 11/07/2018

Tender for disposal of old/obsolete Computer Hardware and Peripherals

Director, RGDC, Survey of India, Jaipur intends to dispose of old/obsolete/unserviceable computer hardware (Desktops, etc.) on “AS IS WHERE IS BASIS” through open tender.

1. Eligibility Criteria

Bidders must fulfill following eligibility criteria and submit documents mentioned at **Annexure - I** of this tender document in support of the same as under: -

- (a) Must be registered for GST with Departments of Government of India/State Governments.
- (b) Must be an income tax assessee.
- (c) Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organization of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure - II**. Bids without above undertaking will not be considered.
- (d) Must be registered as a Recycler/Preprocessor of eWaste with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board or State Governments dealing with E-waste etc. Bids received from the firms other than so registered will be summarily rejected.

2. Inspection of Items

The inspection of material can be done carefully by the prospective bidders or their representatives at RGDC, Survey of India, Jaipur, for which they can contact, Room No.610, office of Director, RGDC, Survey of India, Great Arc Bhawan, Sector-10, Vidhyadhar Nagar, Jaipur-302039 (Phone No. 0141 -2233159), **upto 27th July 2018.**

Queries can be raised to the concerned Officer at the time of inspection. No further clarification shall be entertained after the above inspection.

3. Earnest Money Deposit (EMD)/Bid Security

- (a) An Earnest Money Deposit (EMD)/Bid Security of **Rs.5.000/- (Five Thousand Only)** in the form of Demand Draft/Banker Cheque issued by any commercial bank drawn in favour of “**Establishment and Accounts Officer, R.G.D.C., Survey of India, Jaipur**” payable at Jaipur must accompany the Bid.
- (b) Bids without EMD or EMD for lesser amount and EMD in any other form e.g. Cheque, Cash, Postal Order will be summarily rejected.
- (c) The submission of EMD is compulsory for all the bidders and no exemption will be granted for submission of EMD in any case.
- (d) EMD will be forfeited if the bidders withdraw after submission of the bids or opening of the tenders.

- (e) The EMD of unsuccessful bidders will be returned to them without any interest whatsoever, after expiry of the final bid validity and latest on or before the 30th day after the award of contract.
- (f) The EMD should remain valid for a period of 120 days.
- (g) EMD of successful bidder shall be returned after payment of bid amount and lifting of items from Survey of India, office premises as per terms & conditions laid down in the tender document. In case, the material is not lifted within the prescribed time, the Earnest Money will be forfeited and any loss whatsoever occurring due to this will be recovered from the bidder.
- (h) No interest shall be payable on EMD.

4. **Minimum Reserved Price**

The Director RGDC has evaluated the Minimum Reserved Price of **Rs. 33,000/-** for the items mentioned in **Annexure-III**. The bidders are required to quote a price which is equal to or higher than the minimum reserved price.

5. **Bid validity Period**

Bids should remain valid for acceptance for a period of **three months** from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.

6. **Financial Bid**

- (a) The financial bid shall be quoted in the Proforma given at **Annexure - III** of this tender document.
- (b) The Financial bid of only those bidders shall be evaluated who fulfill the eligibility criteria.
- (c) The bidder shall quote for the whole lot.
- (d) Any overwriting of/on amount quoted will render the bid to be invalid.
- (e) GST, if applicable shall be borne by the bidder.
- (f) The rate quoted shall be final.
- (g) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

7. **Submission of Bids**

- (a) The Bid shall be legible, typed/printed and be in English only. All the pages of the Bid should be serially numbered and signed.
- (b) The Bid prepared by the Bidder shall comprise of (i) Earnest Money Deposit (EMD) (ii) Details of Eligibility Criteria and (iii) Financial Bid.
- (c) Bid may be submitted in the following manner:
 - (i) Envelope No.1 - Shall contain the EMD. The envelope must be superscribed as "EMD".
 - (ii) Envelope No. 2 - Shall contain Eligibility Criteria only (**Annexure - I**).
 - (iii) Envelope No. 3 - Shall contain Financial Bid only (**Annexure - III**).
 - (iv) Envelope No. 4 - Shall contain all the envelop i.e. Envelope No. 1, 2 & 3.

Sealed tenders superscribed "**Tender for disposal of old/obsolete/unserviceable computer hardware & Peripherals**" addressed to the **Director, RGDC, Survey of India, Great Arc Bhawan, Sector-10, Vidhyadhar Nagar, Jaipur-302039**, must be dropped in the Tender Box placed in **Reception Office, Survey of India Building**, on or before **30th July 2018 upto 1500 hrs**. Bids received after the closing date and time prescribed shall NOT be accepted under any circumstances.

All the envelopes shall also indicate the **name, address and phone number** of the Bidder enabling the Bid to be returned, if required.

8. Opening of Bids

- (a) **Envelope No.1** containing Earnest Money/Bid Security shall be opened by Accounts Officer of RGDC, Survey of India, Jaipur on **31th July 2018** at **15 00 Hrs.** in the presence of Chairman, Procurement Board, RGDC and the Bidders or their Authorized Representatives.
- (b) **Envelope No. 2 & 3** containing **Eligibility Criteria and Financial Bid** shall then be opened on the same day and serially numbered. Financial Bids shall be opened only of those bidders who fulfill the eligibility criteria.
- (c) The bidder himself or his authorized representative can attend the tender opening event. The representative attending the opening of the tender on behalf of the bidder should bring with him/her a letter of authority from the bidder and a proof of identification at the time of opening of bid. Only one person/representative from each bidder would be allowed to attend the bid opening event.
- (d) A copy of the authorization may also be sent to this Secretariat separately at least three working days before the opening of the Bid.

9. Payment

The successful bidder will have to pay the entire quoted/offered amount in the form of Bank Draft/ Banker's Cheque drawn in favour of "**Establishment and Accounts Officer, R.G.D.C., Survey of India, Jaipur**" payable at Jaipur within **five working days** after receipt of letter regarding award of contract, failing which the contract may be cancelled and the EMD may be forfeited.

10. Lifting of old computer hardware

- (a) The successful bidder shall be required to lift all old/obsolete/unserviceable computer hardware and not selectively from the Survey of India Premises to his premises on "**AS IS WHERE IS BASIS**" within **five working** days after depositing the full amount.
- (b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, the Survey of India shall not take responsibility for safe custody of the articles.
- (c) No damage shall be caused to the existing property of the Survey of India or any other Offices in the premises while removing the materials from the site. Any loss/damage to the property of the Survey of India or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by successful bidder and Survey of India will be indemnified.
- (d) Goods/material will be removed under the supervision of designated Officer (s) of this Survey of India. Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/order and forfeiture of the EMD.
- (e) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from Survey of India, Office shall be borne by the successful bidder.

11. Submission of Undertaking for Disposal of eWaste

The successful bidders shall submit an undertaking (**Annexure - V**) that e-waste items out of old/obsolete/unserviceable computer hardware will be stored/process/disposed off as per **Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011** along with the payment as per para 9. In case of failure to deposit such Undulating the EMD be forfeited.

12. Other terms and Conditions

- (a)** In the event of failure of the successful Bidder to lift the items in the stipulated time frame, the Earnest Money so deposited by the Bidder shall be forfeited and other legal action may also be initiated. Further, the Bidder will be blacklisted for further business with the Secretariat and the Contract will be awarded to next Highest Bidder to lift the item(s) at H1 rate(s).
- (b)** The bidder should also enclose the certified copy of the valid registration certificate issued by the Central Pollution Control Board or the State Pollution Control Committee along with the tender document failing which the tender will be rejected. The successful bidder shall produce the original certificate before lifting of the items from said location.
- (c)** The bidder shall be required to quote for all items. In case the bidder has not offered their rates for any item listed in the proforma, the bid shall be treated as incomplete and summarily rejected.
- (d)** No bidder will be allowed to withdraw after submission of bids/opening of the tender;
otherwise the EMD submitted by the firm would be forfeited.
- (e)** This tender is non transferable.
- (f)** Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected.
- (g)** If a firm violates any of these terms & conditions, the same shall be blacklisted and its EMD shall be forfeited.
- (h)** Director, RGDC, Survey of India, Jaipur, reserves the right to accept or reject any bid without assigning or communicating any reason thereof.

ANNEXURE- I

Eligibility Criteria for Disposal of old/obsolete Computer Hardware and Peripherals

TENDER NO. – CS-3543 /15-L-1/RGDC Dated 11/07/2018

Sl. No.	Description	Information	
1.	Name of the Firm /Agency/ Company		
2.	Address of the Firm/ Agency/ Company (Enclose copy of address proof)		
3.	Contact Details of the Firm/Agency	Telephone/Mobile No.	
		FAX No.	
		E-Mail ID	
4.	Name of Proprietor/Partners/Directors of the Firm/Agency		
5.	Other Details (Enclose Copy)	PAN No.	
		VAT Registration No. GST.	
		Registration Certificate No. issued by Centre/State Pollution Control Board	

**Signature of Authorized Signatory
with stamp**

Name of the person _____

Tender for Disposal of old/obsolete Computer Hardware and Peripherals

TENDER NO. – CS-3543 /15-L-1/RGDC Dated 11/07/2018

UNDERTAKING

I/We _____ do hereby solemnly affirm and declare that the My/Our firm /company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

Dated:

**Signature of Authorized Signatory
with stamp**

Name of the person _____

ANNEXURE - III

Financial Bid for Disposal of old Computer Hardware and Peripherals

TENDER NO. – CS-3543 /15-L-1/RGDC Dated 11/07/2018

Name of the Bidder/Firm : - _____

Address of the Bidder/Firm: - _____

Telephone No.: - _____

Email ID: _____

Description of Item	Minimum Reserved Price	Total Quoted Amount	Remarks
eWaste items mentioned at Annexure - IV	(In Rs.) Rs. 33,000,-	(In Rs.)	

The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc.

I/We declared that I/my representative have inspected the obsolete items as per the list attached (**Annexure - IV**) with tender and am/are interested to purchase the same on "AS IS WHERE IS BASIS".

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the Lok Sabha Secretariat.

I hereby also declared that firm is registered with Central Pollution Control Board or State Pollution Control Board as authorised recycler/re-processor and having environmentally sound management facilities for collection, disposal/recycling of eWaste.

Date: -

**Signature of Authorized Signatory
With stamp**

Name of the person _____

ANNEXURE - IV**LIST OF OLD/OBSOLETE COMPUTER HARDWARE AND PERIPHERALS FOR DISPOSAL****TENDER NO. – CS-3543 /15-L-1/RGDC Dated 11/07/2018**

Sl. No.	Items with Description	Model	Year of Proc.	Qty.
1	Desktop Infiniti Intel Pentium-4,512 MB Ram, 40 GB HDD with Monitor	HCL	2005	5
2	Desktop Infiniti Intel (R) Pentium-4,512 MB Ram, 40 GB HDD with Monitor	HCL	2005	3
3	Desktop Infiniti Intel Pentium-4,512 MB Ram, 40 GB HDD with Monitor	HCL	2003	8
4	Desktop Infiniti Intel (R) Pentium-4,512 MB Ram, 40 GB HDD with Monitor	HCL	2003	6
	Desktop Infiniti Intel (R) Pentium-4, 256 MB Ram, 40 GB HDD with Monitor	HCL	2003	2
5	Desktop Intel Pentium-3, 256 MB Ram, 40 GB HDD with Monitor	HCL	2003	2
6	Desktop Intel (R) Pentium-4,512 MB Ram, 40 GB HDD with Monitor	IBM	2003	1
7	Desktop Techcom Intel (R) Pentium-4 256 MB	Techcom	2003	1
8	Desktop Intel (R) Pentium-3, 256 MB Ram, 20 GB HDD, with Monitor	HP	2002	3
9	Desktop Intel Pentium-4, 512 MB Ram, 40GB HDD with Monitor	IBM	2003	1
10	Desktop Intel (R) Pentium-4, 256 MB Ram, 40GB HDD with Monitor	WIPRO	2002	1
			Total	33

ANNEXURE - V

Tender for Disposal of old Computer Hardware and Peripherals

TENDER NO. – CS-3543 /15-L-1/RGDC Dated 11/07/2018

UNDERTAKING FOR DISPOSAL OF EWASTE

I/We _____ do hereby solemnly affirm and declare that e-waste items out of old/obsolete/unserviceable computer hardware will be stored/process/disposed off as per Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.

Dated:

**Signature of Authorized Signatory
with stamp**

Name of the person _____